



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

03 August 2026

DIVISION MEMORANDUM
No. 525 s. 2026

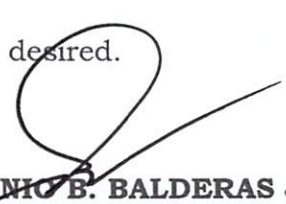
ADDENDUM TO DIVISION MEMORANDUM NO. 504, S. 2026
RE: RECONSTITUTION OF THE DIVISION GRIEVANCE COMMITTEE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Unit/Section
All Others Concerned

1. Relative to the issued **Division Memorandum No. 504, s. 2026**, titled **"Reconstitution of the Division Grievance Committee,"** this Office hereby announces the inclusion of the following personnel as secretariat of the **Division Grievance Committee Secretariat**:

Designation	Name and Position
Secretariat - Head	ELOISSA JOY P. HERRERA Administrative Assistant III – Personnel Section
Secretariat - Member	PIERCE ALDWIN B. CO Legal Assistant I – Legal Section
Secretariat - Member	DALE M. SALAZAR Administrative Aide VI – Administrative Unit

2. All other provisions of Division Memorandum No. 504, s. 2026, shall remain in effect.
3. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: None
Reference: DM No. 504, s. 2026
To be indicated in the Perpetual Index
under the following subjects:

DIVISION GRIEVANCE COMMITTEE

OSDS Personnel Unit - addendum to division memorandum no. 504, s. 2026 re: reconstitution of the division grievance committee
PER2K23B-002888/August 03, 2026



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